

## **Thank you so much for your support of Colorado National Monument Association!**

Below are a few notes about our online membership process. As always if you run into any issues, do not hesitate to [contact us](#).

### **New member:**

- Select which membership level you'd like to join at and add to your cart.
- Proceed through checkout and create an account.
- Note, auto-renewal is the default setting.
  - You can change this in your account after the first payment is made by logging into your account and adjusting this setting.
- You will receive email confirmation once the payment has been processed.
  - If you do not receive an email confirmation, please contact our Membership Coordinator via email – [sbattles@coloradonma.org](mailto:sbattles@coloradonma.org)
- If you encounter any issues with joining as a member, please contact our Membership Coordinator via email – [sbattles@coloradonma.org](mailto:sbattles@coloradonma.org), this process should be simple and easy.

### **Renewing member:**

- If you have not renewed your membership via our website, it will tell you that you do not have an account.
- Please add the membership level you'd like to your
- Proceed through the checkout and create an account.
- We will link this membership information to your donor profile.
- Note, auto-renewal is the default setting.
  - You can change this in your account after the first payment is made by logging into your account and adjusting this setting.
- You will receive email confirmation once the payment has been processed.
  - If you do not receive an email confirmation, please contact our Membership Coordinator via email – [sbattles@coloradonma.org](mailto:sbattles@coloradonma.org)
- If you encounter any issues with joining as a member, please contact our Membership Coordinator via email – [sbattles@coloradonma.org](mailto:sbattles@coloradonma.org), this process should be simple and easy.

### **Membership Notes:**

Memberships are processed bi-weekly. If you mail in your membership renewal there may be a delay in when we receive the renewal.

We will send out your membership materials via USPS mail to the address supplied on the order. If you have a different address you'd like us to use for mailings, please make a note in the order indicating this.