Thank you so much for your in-kind donation to Colorado National Monument Association!

Thank you for your interest in supporting the Colorado National Monument Association (CNMA) with an in-kind donation! Your generosity helps us further our mission to support conservation, education, and public enjoyment of the monument.

Please review the following instructions to make your donation as smooth as possible.

If you are considering purchasing an item, please contact Shalana Battles, <u>sbattles@coloradonma.org</u>, to confirm the item has not already been fulfilled. This ensures your generous contribution meets our current needs.

Donation Drop-Off and Mailing Options:

- In-Person Drop-Off
 - Donations may be dropped off at the Saddlehorn Visitor Center during open hours.
 - Location: Saddlehorn Visitor Center attn: S. Battles / CNMA Colorado National Monument
 1750 Rim Rock Drive, Fruita, CO 81521
- Mailing Your Donation
 - o If you prefer to mail your donation, please send it to the address above.
 - Important: If mailing a donation, please email Shalana Battles at <u>sbattles@coloradonma.org</u> to let us know to expect your package. This will help us acknowledge your donation promptly.
- Pick-Up Option Available
 - If you're unable to drop off or mail your in-kind donation, we're happy to help! CNMA can arrange to pick up your item within the Grand Valley area. Please note that pickups must be scheduled in advance.
 - To Arrange a Pickup: Email Shalana Battles at <u>sbattles@coloradonma.org</u> with details about the item(s) you'd like to donate and your location.
 - Please Allow Time for Scheduling: We'll coordinate a convenient time for pickup and confirm the details with you.

Purchasing from Our Wish List?

If you select an item from our wish list using a link (Best Buy, Amazon, etc.) and have it shipped directly to us, please follow these steps:

- Include Your Name and Address: When ordering from a third-party website, make sure your name and address are included with the package. This allows us to send you a thank-you letter for tax purposes and proper acknowledgment.
- Email Notification: Please email <u>sbattles@coloradonma.org</u> with a note about the item purchased and the anticipated delivery date.

Tax Deductibility:

CNMA is a registered nonprofit organization, and your in-kind donation may be tax-deductible. We are happy to provide you with a written acknowledgment of your gift for tax purposes. Please ensure that we have your contact details so we can send this acknowledgment promptly.

Thank you for supporting CNMA and helping to protect and enhance Colorado National Monument. Every donation makes a difference! For any additional questions or assistance, feel free to contact Shalana Battles at sbattles@coloradonma.org.